

**Minutes of the Regular Meeting of Council of the District of Lantzville held on Wednesday, October 8, 2025, at 6:00 pm in the Council Chamber, Municipal Hall - 2nd Floor, 7192 Lantzville Road, Lantzville, BC**

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**PRESENT:**

**Council:** Mayor Mark Swain  
Councillor Joan Jones  
Councillor Jonathan Lerner [absent]  
Councillor Rachelle Mundell  
Councillor Ian Savage

**Staff:** Prab Lashar, Chief Administrative Officer  
Delcy Wells, Director of Corporate Administration  
Aria Long, Deputy Director of Corporate Administration  
George Robinson, Director of Planning  
Julia Seppola, Director of Financial Services  
Lindsay Lyons, Administrative Assistant

*\*participated electronically*

**CALL TO ORDER**

The Mayor called the meeting to order at 6:01 pm and acknowledged that the meeting was being held on the traditional territory of the Snaw-naw-as, the Nanoose First Nation.

**ADOPTION OF THE AGENDA**

*C25-375* MOVED AND SECONDED, THAT the October 8, 2025, Regular Council meeting agenda be adopted as presented.  
**CARRIED UNANIMOUSLY**

**CORRESPONDENCE**

**GENERAL MATTERS**

**Mayor and Council Verbal Updates**

Councillor Mundell noted that the trip to UBCM was worthwhile, and it was a good learning opportunity.

Mayor Swain mentioned that Councillors and the Chief Administrative Officer networked at UBCM and that there is regional significance to attending. He also noted it is important to have presence at these events.

**START OF CONSENT AGENDA**

**CONSENT AGENDA**

*C25-376* MOVED AND SECONDED, THAT under subsection 5.2.7 residential, strike subsection 11 from the draft Official Community Plan Residential Update.  
**CARRIED BY CONSENT**

*C25-377*            MOVED AND SECONDED, THAT the June 19, 2025, Parks and Trails Select Committee meeting minutes be received, as presented.  
**CARRIED BY CONSENT**

*C25-378*            MOVED AND SECONDED, THAT the September 3, 2025, Regular Council meeting minutes be approved, as presented.  
**CARRIED BY CONSENT**

## **END OF CONSENT AGENDA**

## **PUBLIC INPUT**

Joan McMillan, 7016 Pederson Road, noted that she is reappearing about the Safety Committee minutes. It was also noted that it has been past 30 days following the Safety Committee meeting that had public input that brought forward a petition and Joan would like to know what Council is doing to follow up.

No one registered to speak remotely.

## **LEGISLATIVE MATTERS**

### **District of Lantzville 2026-2030 Property Tax Exemption Bylaw No. 417, 2025**

*C25-379*            MOVED AND SECONDED, THAT “District of Lantzville 2026-2030 Property Tax Exemption Bylaw No.417, 2025” be given first reading.  
**CARRIED UNANIMOUSLY**

*C25-380*            MOVED AND SECONDED, THAT “District of Lantzville 2026-2030 Property Tax Exemption Bylaw No.417, 2025” be given second reading.  
**CARRIED UNANIMOUSLY**

*C25-381*            MOVED AND SECONDED, THAT “District of Lantzville 2026-2030 Property Tax Exemption Bylaw No.417, 2025” be given third reading.  
**CARRIED UNANIMOUSLY**

### **District of Lantzville Official Community Plan Bylaw 150, 2019, Amendment (Housing and Housekeeping) Bylaw No.416, 2025**

*C25-382*            MOVED AND SECONDED, THAT “District of Lantzville Official Community Plan Bylaw No. 150, 2019, Amendment ( Housing and Housekeeping) Bylaw No.416, 2025” be given first reading.  
**CARRIED UNANIMOUSLY**

C25-383

MOVED AND SECONDED, THAT “District of Lantzville Official Community Plan Bylaw No. 150, 2019, Amendment (Housing and Housekeeping) Bylaw No.416, 2025” be given second reading, as amended, by the following:

- 1) **Agenda page 101 – 5.2.3 clause 1**  
Insert at the end of clause 1 “In addition to desired park land locations shown on Map No. 5, park land may be considered in any location throughout the District.”  
**CARRIED**
- 2) **Agenda page 106 – 5.2.7 clause 2**  
Strike all wording except for the table and add the following words “for the purposes of further subdivision of land where municipal water and sewer services are available the following table lists the current residential zones, minimum lot size, and density based on four dwellings per parcel” and then add the table. At the bottom of the table, insert “Subdivision of land and density where municipal water and sewer services are available will be determined by the applicable Zoning Bylaw. Subdivision of land and density, without both municipal water and sewer services, will be determined by the applicable Zoning Bylaw and Island Health Subdivision Standards.”  
**CARRIED UNANIMOUSLY**
- 3) **Agenda page 108 clause 10**  
Deleting clause 10.  
**CARRIED**
- 4) **Agenda page 121 – 7.2.2 second paragraph**  
Striking “smaller lots as well as”.  
**CARRIED**
- 5) **Agenda page 129 – 8.2 clause 6**  
Striking “The pacing of growth must allow for these targets to be met” and inserting “The District supports the Housing Needs Report.”  
**CARRIED UNANIMOUSLY**
- 6) **Agenda page 151 - Last bullet**  
Deleting changes and restoring former wording except for changing the name from E+N Railway route to Island Rail Corridor.  
**CARRIED**
- 8) **Agenda pages 166, 170, 172, 175**  
After the newly proposed word “apartment”, insert “on lot sizes 280m<sup>2</sup> – 4050m<sup>2</sup> serviced by community water and sewer”  
**CARRIED UNANIMOUSLY**
- 9) **Agenda page 236 – 11.20**  
Inserting “Development Officer and” before “Approving Officer”.  
**CARRIED UNANIMOUSLY**

- C25-384*            **MOVED AND SECONDED, THAT a public hearing for the Official Community Plan amendment bylaw No. 416, 2025, be scheduled.  
CARRIED UNANIMOUSLY**

## **UNFINISHED BUSINESS**

## **COMMITTEE/COMMISSION RECOMMENDATIONS – NIL**

## **NEW BUSINESS**

### **Call for Special Meeting**

- C25-385*            **MOVED AND SECONDED, THAT Council directs staff to schedule a Special Meeting on October 15<sup>th</sup>, 2025, at 5:00 pm between CAO Prab Lashar and Council to discuss strategic priorities and communication plans for keeping Council informed, including but not limited to, receiving progress reports on approved motions and ways that Council members may provide input.  
CARRIED UNANIMOUSLY**

### **Copley Park Amenities**

- C25-386*            **MOVED AND SECONDED, THAT Council approve the use of the Community-Building Fund in the 2026-2030 Financial Plan to pay for the restoration of basketball courts and bike rack at Copley Park, as well as the installation of a volleyball court in Copley Park and BE IT FURTHER RESOLVED THAT staff report back to Council on the estimated cost as part of the 2026-2030 Financial Plan process so that a final decision can be made based on costs.  
DEFEATED**

- C25-387*            **MOVED AND SECONDED, THAT Council directs the Parks and Trails Committee to provide recommendations for improvements to existing parks in the recommended edits to the Parks and Trails recreation plan 2008 and the trails and Journeyways strategy 2010 and further that after the recommendation are presented to council.  
CARRIED UNANIMOUSLY**

## **INTRODUCTION OF LATE ITEMS**

- C25-388*            **MOVED AND SECONDED, THAT the Council treat “Regional Parks and Trails Service Regional Parkland Loan Authorization Bylaw No. 1961, 2025” as a late item.  
CARRIED UNANIMOUSLY**

## **Regional Parks and Trails Service Regional Parkland Loan Authorization Bylaw No. 1961, 2025**

- C25-389            MOVED AND SECONDED, THAT the Council of the District of Lantzville consents on behalf of the electors to the adoption of “Regional Parks and Trails Service Regional Parkland Acquisition Loan Authorization Bylaw No. 1961, 2025”, and further, that the Regional District of Nanaimo be notified accordingly.  
**CARRIED UNANIMOUSLY**

### **INTRODUCTION OF “NOTICE OF MOTION”**

### **PUBLIC CLARIFICATION**

### **MOTION TO CLOSE THE MEETING TO THE PUBLIC**

- C25-390            MOVED AND SECONDED, THAT the regular Council meeting be closed to the public, pursuant to sections 90(1) (a), (c), (d), and (k) of the *Community Charter*, for the purpose of considering:
- (a)    personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality;
  - (c)    labour relations or other employee relations;
  - (d)    the security of the property of the municipality;
  - (k)    negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public;

Following adoption of the above motion, the meeting will be closed to the public.  
**CARRIED UNANIMOUSLY**

**MEETING CLOSED TO THE PUBLIC: 8:04 pm**  
**MEETING REOPENED TO THE PUBLIC: 9:50 pm**

### **ADJOURNMENT**

- C25-391            MOVED AND SECONDED, THAT the October 8, 2025, Regular Council meeting be adjourned.  
**CARRIED UNANIMOUSLY**

**MEETING ADJOURNED: 9:50 pm**

Certified Correct:

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Delcy Wells, Deputy Director of Corporate Administration

Confirmed this 12<sup>th</sup> day of November, 2025.

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Mark Swain, Mayor